

Copley Acupuncture

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Appointment Policy

Welcome to Copley Acupuncture. We are delighted to have you as a patient and look forward to providing you with the highest quality care. In order to optimize your relationship with us, please take a minute to read our appointment policy.

Many of our patients are pleased to find out that we are usually on time. This is because your treatment has been reserved for you, whereas most medical offices overbook by appointing several patients at the same time. That kind of scheduling provides the practitioner with a steady flow but does not respect the patient's time.

Occasionally there is a problem that prevents a patient from being on time. With that in mind, if you are going to be more than 15 minutes late, **please call the office to check availability. Patients are scheduled every half hour and you cannot be accommodated if you plan to be more than 15 minutes late.**

A 24- hour notice for canceled or rescheduled appointments is necessary to avoid a cancellation fee of the full appointment amount. This allows time to schedule another patient that would also benefit from treatment. This appointment policy allows us to develop a mutual consideration and respect for our time and yours.